

## Invoice

Deutsche Post AG Postfach 1234 98765 Musterstadt

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Musterfirma GmbH & Co. KG  
Am Wiesenhof 4  
12345 Musterstadt

For payment or questions please quote:

Invoice number: **1032728304**  
Invoice date: **30.04.2021**  
Performance period: **03.2021 to 04.2021**  
Customer number: **5007004000**

Dear Sir or Madam,

We would like to thank you for your parcel shipment orders and are now invoicing you for these services as follows. The invoicing is based on the order details which you transmitted to Deutsche Post DHL electronically via EDI or via posting list and the shipment details as identified by Deutsche Post DHL.

**Used shipping product:** DHL PAKET International  
**Billing number:** 5007004000 53 03  
**Customer:** Tochterfirma GmbH & Co. OHG, Mustergasse 1, 18765 Musterhausen  
**Poster:** Tochterfirma, Filiale Süd, Am Wendehammer 4, 19875 Norderstedt  
**Your reference:** DHL international shipments  
**Settled sheet or ICR number/s:** 000, 223-234  
**Posting period** 29.03.2021 to 30.04.2021

<b>Invoice amount (excluding sales tax)</b>			XXX,XX EUR
<b>Sales tax (C1)</b>	19% of	XXX,XX EUR	XXX,XX EUR
<b>Sales tax (C0)</b>	0% of	XX,XX EUR	0,00 EUR
<b>Sales tax (CD)</b>	0% of	XX,XX EUR	0,00 EUR
<b>Invoice amount (including sales tax)</b>			<b>XXX,XX EUR</b>

Please pay the invoice amount into the account below with reference to invoice number 1032728304.

**Due date: Receipt of payment by <Date>**

You can find more detailed information in the OVERVIEW below.

Kind regards,  
DHL Paket GmbH

### Please note the following points:

If you do not agree with the charge on the invoice, please send your objection to the address of your settlement office specified below within 30 days of receipt of the invoice. If no objection is made during this period, the invoice shall be deemed to be accepted. We are unable to consider any objections we receive at a later date.

The invoice may include orders from the previous settlement period that have not yet been charged. In that case they are shown separately in the OVERVIEW.

Address:  
Musterstraße 1  
87654 Musterstadt

Settlement office:  
Deutsche Post AG  
Niederlassung Brief Musterstadt  
Settlement office  
Musterstraße 1  
87654 Musterstadt

Phone +49 (0)375 39067800-0  
Fax +49 (0)375 39067800-9  
E-mail:  
Abrechnung.Musterstadt@deutschepost.de  
www.dhl.de

Registered office: Bonn  
Registry Court Bonn  
HRB 19565  
Sales Tax ID:  
DE 813312787  
Tax no.: 205/5777/4144

Bank details:  
Postbank Köln  
IBAN:  
DE8837010050000235506  
BIC: PBNKDEFFXXX

Management:  
Norman Chmiel  
Dr. Ole Nordhoff  
Dr. Christian Schawel  
Frank-Uwe Ungerer

Chair of the Supervisory  
Board:  
Uwe Brinks

Deutsche Post AG  
Registered office: Bonn  
Registry Court: Bonn  
HRB 6792

Board of Management:  
Dr. Frank Appel, Chairman  
Ken Allen  
Oscar de Bok  
Melanie Kreis  
Dr. Tobias Meyer  
Dr. Thomas Ogilvie  
John Pearson  
Tim Scharwath

Chair of the  
Supervisory Board:  
Dr. Nikolaus von Borghard

# Invoice

Invoice number: 1032728304  
 Invoice date: 30.04.2021  
 Customer number: 5007004000

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## SUMMARY

Product / Service	Destination country	Zone	Sales tax ID	Quantity	Grand Total (EUR)
DHL PAKET Int. (GK) Premium	Andorra	2	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Frankreich	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Großbritannien	2	CD	XX	XX,XX
DHL PAKET Int. (GK)	Luxemburg	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Niederlande	1	C1	XX	XX,XX
DHL PAKET Int. (GK)	Österreich	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Polen	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Slowakei	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Ungarn	2	C1	XX	XX,XX
Service DHL PAKET Int. Transportvers. A	Slowakei	1	C0	XX	XX,XX
Service Rückschein International	Polen	1	C1	XX	XX,XX
<b>Quantity of shipments</b>				<b>XX</b>	<b>XXX,XX</b>
<b>Quantity of services</b>				<b>XX</b>	<b>XXX,XX</b>
Maut- und CO2-Zuschlag				XX	XXX,XX
Zuschlag Brexit-Handling				XX	XXX,XX
<b>Total</b>				<b>XX</b>	<b>XXX,XX</b>
From that: Announced shipments				XX	XXX,XX
From that: Identified deviations				X	XX,XX
Shipments not handed in				X	0,00

Invoice amount (excluding Sales Tax):

X.XXX,XX

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## OVERVIEW

### Orders from previous periods:

Date of posting	Sheet no./ ICR no.	Product / Service	Destination country	Zone	Sales Tax ID	Quantity	Weight in kg	Price per Unit (EUR)	Grand Total (EUR)
29.03.2021	223	DHL PAKET Int. (GK) Premium	Slowakei	1	C1	1	18,00	X,XX	X,XX
		Service DHL PAKET Int. Transportvers. A	Slowakei		C0	1	18,00	X,XX	X,XX
		Maut- und CO2-Zuschlag	Slowakei		C1	1		X,XX	X,XX
30.03.2021	224	DHL PAKET Int. (GK) Premium	Belgien	1	C1	2	3,80	X,XX	X,XX
		Maut- und CO2-Zuschlag	Belgien		C1	2		X,XX	X,XX
		Quantity of shipments				4			
		Quantity of services				1			

Total (previous periods):

XX,XX

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### Orders from the current period:

Date of posting	Sheet no./ ICR no.	Product / Service	Destination country	Zone	Sales Tax ID	Quantity	Weight in kg	Price per Unit (EUR)	Grand Total (EUR)
01.04.2021	225	DHL PAKET Int. (GK) Premium	Polen	1	C1	1	12,30	X,XX	X,XX
		Maut- und CO2-Zuschlag	Polen		C1	2		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Andorra	2	CD	1	12,34	X,XX	X,XX
		Maut- und CO2-Zuschlag	Andorra		CD	2		X,XX	X,XX
02.04.2021	000	DHL PAKET Int. (GK) Premium	Frankreich	1	C1	1	31,50	X,XX	X,XX
		Maut- und CO2-Zuschlag	Frankreich		C1	2		X,XX	X,XX
03.04.2021	000	DHL PAKET Int. (GK) Premium	Niederlande	1	C1	1	31,50	X,XX	X,XX
		Maut- und CO2-Zuschlag	Niederlande		C1	2		X,XX	X,XX
04.04.2021	226	DHL PAKET Int. (GK)	Österreich	1	C1	1	17,22	X,XX	X,XX
		Maut- und CO2-Zuschlag	Österreich		C1	1		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Ungarn	2	C1	1	13,70	X,XX	X,XX
		Maut- und CO2-Zuschlag	Ungarn		C1	1		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Großbritannien	2	CD	1	8,88	X,XX	X,XX
		Maut- und CO2-Zuschlag	Großbritannien		CD	1		X,XX	X,XX
		Zuschlag Brexit-Handling	Großbritannien		CD	1		X,XX	X,XX
		DHL PAKET Int. (GK)	Luxemburg	1	C1	2	21,00	X,XX	X,XX
		Maut- und CO2-Zuschlag	Luxemburg		C1	1		X,XX	X,XX

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	227	DHL PAKET Int. (GK) Premium	Polen	1	C1	1	31,50	X,XX	X,XX
		Service Rückschein International	Polen		C1	1		X,XX	X,XX
		Maut- und CO2-Zuschlag	Polen		C1	1		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Andorra	2	CD	1	5,59	X,XX	X,XX
		Maut- und CO2-Zuschlag	Andorra		CD	1		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Frankreich	1	C1	1	13,90	X,XX	X,XX
		Maut- und CO2-Zuschlag	Frankreich		C1	1		X,XX	X,XX
	228	DHL PAKET Int. (GK) Premium	Niederlande	1	C1	1	4,54	X,XX	X,XX
		Maut- und CO2-Zuschlag	Niederlande		C1	1		X,XX	X,XX
		DHL PAKET Int. (GK)	Österreich	1	C1	1	3,33	X,XX	X,XX
		Maut- und CO2-Zuschlag	Österreich		C1	1		X,XX	X,XX
...	...	...	...	...	...	...	...	...	...
30.04.2021	234	DHL PAKET Int. (GK) Premium	Italien	2	C1	3	1,00	X,XX	X,XX
		Maut- und CO2-Zuschlag	Italien		C1	1		X,XX	X,XX

		Quantity of shipments				21			
		Quantity of services				1			

**Summe (aktueller Zeitraum): XXX,XX**

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**Identified deviations from shipments details**

We verified your shipments in our parcel center and found deviations between the announced details from EDI-data and our own production data (e.g., quantity, weight, selected service), see below.

Date of posting	Shipment no.	Identified fact	Announced data	Identified data
02.04.2021	00340434128621409030	Shipment not being denoted Billing number: 5007004000 53 03		XX,XX EUR
03.04.2021	00340434128621409033	Shipment not being denoted Billing number: 5007004000 53 03		XX,XX EUR
		Quantity of shipments		XX
		Quantity of services		XX

**Total (identified deviations): XX,XX**

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**Shipments not handed in**

The following shipments, announced by EDI-data, were cancelled in your backlog and will not be charged, as the corresponding shipments were not handed in to our parcel center.

Date of posting	Sheet no./ ICR no.	Shipment details	Receipient
01.04.2021	225	Shipment 00340434128621409031 DHL PAKET International (GK) Weight in kg: 8,95 <Your Reference> Billing number: 5007004000 53 03	<First name and Name> <Street and House number> <Postal Code and City> <Country>
04.04.2021	226	Shipment 00340434128621409032 DHL PAKET International (GK) Weight in kg: 18,66 <Your Reference> Billing number: 5007004000 53 03	<First name and Name> <Street and House number> <Postal Code and City> <Country>
		Quantity of shipments	XX
		Quantity of services	XX

**Total (shipments not handed in): 0,00**

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**Notes**

Please note the following information regarding your item conveyance orders, which you can also find in our country information and dispatch terms and conditions.

Date of posting	Shipment no.	Identified fact	Announced value	Billed value
07.04.2021	00340434128621409028	Shipment 0340434128621409028 DHL PAKET International (GK) Premium Service Nachnahme International  Billing number: 5007004000 53 03  Destination country: Island  Items with the service 'Nachnahme' cannot be sent to this destination country. The service is not charged.	DHL PAKET International (GK) Premium  Service Nachnahme International	DHL PAKET International (GK) Premium

**Do you have any questions regarding your invoice?**

You can find answers to questions all about settlement at DHL Paket as well as detailed sample invoices at [www.dhl.de/abrechnung](http://www.dhl.de/abrechnung)

Change requests regarding your invoicing or your master data you can adress directly to your Sales Manager at DHL.

The settlement office supporting you will be happy to answer any further queries you may have - simply call or write to the contact address specified on page 1.

**Explanations**

Sheet no./ ICR no.:

If you transmit your orders to Deutsche Post DHL electronically via EDI, the number(s) listed above is/are not the "sheet number" of the relevant order but the "ICR number".

Toll surcharge:

Surcharge due to state levies with direct relation to our transport service, in particular the use of federal highways with heavy commercial vehicles in Germany.

Destination country:

In the column "Destination country" you will find the respective country into which a parcel has been delivered.

Concerning returned parcels ("Retoure") the country is mentioned from which a parcel has been returned.

Surcharge Brexit-Handling:

Required surcharge in case of the leave of the United Kingdom of the customs union for increased handling costs (e.g. at transportation and customs presentation)

Tax-ID:

C1 = Full VAT (19%)

C0 = Tax exempt postal service

## EXPLANATIONS

- 1 Summary of all products and services relevant to settlement.
- 2 Orders from previous billing period: with deferred posting, the time of billing may fall in the next billing period.
- 3 Overview of all orders from the current period.
- 4 If shipments have not been announced in the EDI messages, but have been identified in our parcel sorting centers, and if no EDI message is transmitted regarding these shipments within 10 days, production-assisted billing of these shipments will be carried out with the sheet number "000". These shipments are listed individually under "Identified deviations".  
In the case of a contractually agreed scaled price, we will charge the price of the maximum weight scale for such shipments, in this case "31.5 kg".
- 5 Overview of shipments announced but not handed in. If more than 10 days have elapsed since the posting date specified in the EDI message for a shipment without the shipment being handed in, the shipment will be cancelled in our backlog and will not be invoiced. Therefore, you do not have to provide us with separate notification of cancellation.
- 6 With "Notes" information are given about shipment orders which are not allowed, for example certain services for certain destination countries.