



Invoice

DHL Paket GmbH , NL Vertrieb  
Postfach 3035, 98765 Musterstadt

Musterfirma GmbH & Co. OHG  
Am Wiesenhof 4  
12345 Musterstadt

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For payment or questions please quote:

Invoice number: 1032728304  
Invoice date: 30.04.2017  
Performance period: 04.2017  
Customer number: 5007004000

Dear Sir or Madam,

We would like to thank you for your parcel shipment orders and invoice you for our services. The invoicing is based on the order details which you transmitted to Deutsche Post DHL electronically via EDI or via posting list and on the shipment details as identified by Deutsche Post DHL.

<b>Invoice amount (excluding Sales tax)</b>		XXX,XX EUR
<b>Sales tax (C1)</b>	19 % of XXX,XX EUR	XXX,XX EUR
<b>Sales tax (C0)</b>	0 % of XX,XX EUR	XXX,XX EUR
<b>Invoice amount (including Sales tax)</b>		<b>XXX,XX EUR</b>

We will not debit your account IBAN <... >, BIC <... > before TT.MM.JJJJ.

You can find more detailed information in the OVERVIEW below.

Kind regards  
DHL Paket GmbH

**Please note the following points:**

If you do not agree with the charge on the invoice, please send your objection to the address of your settlement office specified below within 30 days of receipt of the invoice. If no objection is made during this period, the invoice shall be deemed to be accepted. We are unable to consider any objections that we receive at a later date.

The invoice may include orders from the previous settlement period that have not yet been charged. In that case they are shown separately in the OVERVIEW.

Street address:  
Musterstraße 1  
87654 Musterstadt

Settlement office:  
Deutsche Post AG  
Niederlassung Brief Musterstadt  
Abrechnungsstelle  
Musterstraße 1  
87654 Musterstadt

Telefon +49 375 39067800-0  
Telefax +49 375 39067800-9

E-Mail:  
Abrechnung.Zwickau@deutschepost.de

www.dhl.de

Registered office Bonn  
Register court Bonn  
HRB 19565  
VAT ID no.:  
DE 813312787  
Tax no.:  
205/5777/4144

Account details:  
Postbank Köln  
IBAN:  
DE88370100500000235506  
BIC: PBNKDEFFXXX

Management:  
Katja Busch  
Norman Chmiel  
Dr. Achim Dünnwald  
Heinrich Eilers  
Christian Metzner

Chairman of Supervisory  
Board:  
Uwe Brinks

Deutsche Post AG  
Registered office Bonn  
Register court Bonn  
HRB 6792

Board of Management:  
Dr. Frank Appel, Chairmann  
Ken Allen  
Jürgen Gerdes  
John Gilbert  
Melanie Kreis  
Dr. Thomas Ogilvie  
Tim Scharwath

Chairman of Supervisory Board:  
Prof. Dr. Wulf von Schimmelmann

**Invoice**

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**OVERVIEW**

Used shipping product: DHL PAKET

Billing number: 5007004000 01 01

Customer: Musterfirma GmbH & Co. OHG, Am Wiesenhof 4, 12345 Musterstadt  
 Poster: Tochterfirma, Filiale Süd-West, Himmelspforte 7, 80011 München  
 Your reference: Sales Branch Hamburg

**Orders from previous periods:**

Date of posting	Sheet no./ ICR no.	Product / Service	Quantity	Sales Tax ID	Price per Unit (EUR)	Grand Total (EUR)
29.03.2017	089	DHL PAKET (GK) bis 2 KG	X	C1	X,XX	XX,XX
		Service Wunschzeit	X	C1	X,XX	X,XX
30.03.2017	090	DHL PAKET (GK) bis 10 KG	X	C1	X,XX	XX,XX
		Zuschlag Sperrgut	X	C1	X,XX	X,XX

		Quantity of shipments	X			
		Quantity of services	X			

Subtotal billing number (previous periods):

XX,XX

**Orders from the current period:**

Date of posting	Sheet no./ ICR no.	Product / Service	Quantity	Sales Tax ID	Price per Unit (EUR)	Grand Total (EUR)
01.04.2017	091	DHL PAKET (GK) bis 1 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 6 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 10 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 20 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 31,5 KG	XX	C1	X,XX	XX,XX
		Service Persönliche Übergabe	XX	C1	X,XX	XX,XX
		Service Nachnahme	XX	C1	X,XX	XX,XX
02.04.2017	092	DHL PAKET (GK) bis 4 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 10 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 25 KG	XX	C1	X,XX	XX,XX
		Zuschlag Sperrgut	XX	C1	X,XX	XX,XX
03.04.2017	093	DHL PAKET (GK) bis 15 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 20 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 31,5 KG	XX	C1	X,XX	XX,XX
		Service Transportversicherung A	XX	C0	X,XX	XX,XX
15.04.2017	094	DHL PAKET (GK) bis 31,5 KG	XX	C1	X,XX	XX,XX
		Service Transportversicherung A	XX	C0	X,XX	XX,XX

		Quantity of shipments	XX			
		Quantity of services	XX			

Subtotal billing number (current period):

XXX,XX

Total billing number:

XXX,XX

**Invoice**

Invoice number: **1032728304**  
 Invoice date: **30.04.2017**  
 Customer number: **5007004000**

**Page 3 of 4****Used shipping product: DHL RETOURE****Billing number: 5007004000 07 01**

Customer: Musterfirma GmbH & Co. OHG, Am Wiesenhof 4, 12345 Musterstadt  
 Poster: Tochterfirma, Filiale West, Mustergasse 4, 52076 Aachen  
 Your reference: Sales Branch Dusseldorf

**Orders from previous periods:**

Date of posting	Sheet no./ ICR no.	Product / Service	Quantity	Sales Tax ID	Price per Unit (EUR)	Grand Total (EUR)
29.03.2017	526	DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX

		Quantity of shipments	X			
		Quantity of services	X			

**Subtotal billing number (previous periods): XX,XX****Orders from the current period:**

Date of posting	Sheet no./ ICR no.	Product / Service	Quantity	Sales Tax ID	Price per Unit (EUR)	Grand Total (EUR)
01.04.2017	527	DHL RETOURE Online	X	C1	X,XX	XX,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
					X,XX	
10.04.2017	528	DHL RETOURE Online	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
					X,XX	
13.04.2017	529	DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
					X,XX	
21.04.2017	530	DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX
		DHL RETOURE (GK) bis 31,5 kg	X	C1	X,XX	X,XX

		Quantity of shipments	XX			
		Quantity of services	X			

**Subtotal billing number (current period): XXX,XX****Total billing number: XXX,XX****Grand total of all billing numbers = Invoice amount (excluding Sales Tax): XXX,XX**

# Invoice

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## Do you have any questions regarding your invoice?

The settlement office supporting you will be happy to answer any queries you may have, either by telephone or by writing to the contact address specified on page 1.  
Please also visit us under [www.dhl.de](http://www.dhl.de)

## Explanations

### Sheet no./ ICR no.:

If you transmit your orders to Deutsche Post DHL electronically via EDI, the number(s) listed above is/are not the "sheet number" of the relevant order but the "ICR number".

### Tax-ID:

C1 = Full VAT (19%)

C0 = Tax exempt postal service

### Service DHL Parcel recall

The service DHL Parcel recall enables you to stop your parcel from being delivered e. g. if you suspect payment default or if the order is cancelled at short notice. You can find more information at [dhl.de/services](http://dhl.de/services)