



## Invoice

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DHL Paket GmbH, Musterstraße 1, 98765 Musterstadt

Musterfirma GmbH & Co. OHG  
Am Wiesenhof 4  
12345 Musterstadt

For payment or questions please quote:

Invoice number: **1032728304**  
Invoice date: **30.04.2024**  
Performance period: **03.2024 to 04.2024**  
Customer number: **5007004000**

We would like to thank you for your parcel shipment orders and are now invoicing you for these services as follows.  
The invoicing is based on the order details which you transmitted to Deutsche Post DHL electronically via EDI or via posting list and the shipment details as identified by Deutsche Post DHL.

**Used shipping product:** DHL PAKET  
**Billing number:** 5007004000 01 01  
**Customer:** Mutterfirma GmbH & Co. OHG, Mustergasse 1, 18765 Musterhausen  
**Poster:** Tochterfirma, Filiale Süd, Am Wendehammer 4, 19875 Partnerstadt  
**Your reference:** <Your reference>  
**Settled sheet or ICR number/s:** 000, 089-093  
**Posting period:** 29.03.2024 to 15.04.2024

<b>Invoice amount (excluding sales tax)</b>			XXX,XX EUR
<b>Sales tax (C1)</b>	19% of	XXX,XX EUR	XXX,XX EUR
<b>Sales tax (C0)</b>	0% of	XX,XX EUR	0,00 EUR
<b>Invoice amount (including sales tax)</b>			<b>XXX,XX EUR</b>

Please pay the invoice amount into the account below with reference to invoice number 1032728304.

**Due date: Receipt of payment by <Date>**

You can find more detailed information in the OVERVIEW below.

Kind regards,  
DHL Paket GmbH

### Please note the following points:

If you do not agree with the charge on the invoice, please send your objection to the address of your settlement office specified below within 30 days of receipt of the invoice. If no objection is made during this period, the invoice shall be deemed to be accepted. We are unable to consider any objections we receive at a later date.

The invoice may include orders from the previous settlement period that have not yet been charged. In that case they are shown separately in the OVERVIEW.

Address:  
Musterstraße 1  
87654 Musterstadt

Settlement office:  
Deutsche Post AG  
Niederlassung Brief Musterstadt  
Settlement office  
Musterstraße 1  
87654 Musterstadt

Phone +49 (0)375 39067800-0  
Fax +49 (0)375 39067800-9  
E-mail:  
Abrechnung.Musterstadt@deutschepost.de  
www.dhl.de

Registered office: Bonn  
Registry Court Bonn  
HRB 19565  
Sales Tax ID:  
DE 813312787  
Tax no.: 205/5777/4144

Bank details:  
Postbank Köln  
IBAN:  
DE12345678912345678912  
BIC: PBNKDEFFXXX

Management:  
Norman Chmiel  
Dr. Benjamin Rasch  
Dr. Christian Schawel  
Alexander Schmitz-Hübsch

Deutsche Post AG  
Registered office: Bonn  
Registry Court: Bonn  
HRB 6792

Board of Management:  
Dr. Tobias Meyer, Chairman  
Oscar de Bok  
Pablo Ciano  
Nikola Hagleitner  
Melanie Kreis  
Dr. Thomas Ogilvie  
John Pearson  
Tim Scharwath

Chair of the  
Supervisory Board:  
Dr. Nikolaus von Bomhard

**Invoice**

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**SUMMARY**

Product / Service	Quantity	Sales Tax ID	Grand Total (EUR)
DHL PAKET (GK) bis 1 KG	XX	C1	XX,XX
DHL PAKET (GK) bis 10 KG	XX	C1	XX,XX
DHL PAKET (GK) bis 15 KG	XX	C1	XX,XX
DHL PAKET (GK) bis 20 KG	XX	C1	XX,XX
DHL PAKET (GK) bis 25 KG	XX	C1	XX,XX
DHL PAKET (GK) bis 31,5 KG	XX	C1	XX,XX
Service Persönliche Übergabe	XX	C1	XX,XX
Service Nachnahme	XX	C1	XX,XX
Service Transportversicherung A	XX	C0	XX,XX
Service Wunschzeit	XX	C1	XX,XX
Sperrgut	XX	C1	XX,XX
<b>Quantity of shipments</b>	XX		<b>XXX,XX</b>
<b>Quantity of services</b>	XX		<b>XX,XX</b>
Maut- und CO2-Zuschlag	XX	C1	XX,XX
Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	XX,XX
Codierentgelt	XX	C1	XX,XX
Rücksendeentgelt	3	C1	XX,XX
<b>Total</b>			<b>XXX,XX</b>
From that: Announced shipments	XX		<b>XXX,XX</b>
From that: Identified deviations	1		<b>XX,XX</b>
Shipments not handed in	2		<b>0,00</b>

**Invoice amount (excluding Sales Tax): XXX,XX**

**OVERVIEW**

**Orders from previous periods:**

Date of posting	Sheet no./ ICR no.	Product / Service	Quantity	Sales Tax ID	Price per Unit (EUR)	Grand Total (EUR)
29.03.2024	089	DHL PAKET (GK) bis 1 KG	XX	C1	X,XX	XX,XX
		Service Wunschzeit	XX	C1	X,XX	XX,XX
		Maut- und CO2-Zuschlag	XX	C1	X,XX	XX,XX
		Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	X,XX	XX,XX
30.03.2024	090	DHL PAKET (GK) bis 10 KG	XX	C1	X,XX	XX,XX
		Sperrgut	XX	C1	X,XX	XX,XX
		Maut- und CO2-Zuschlag	XX	C1	X,XX	XX,XX
		Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	X,XX	XX,XX
		Quantity of shipments	X			
		Quantity of services	X			

**Total (previous periods): XXX,XX**

**Orders from the current period:**

Date of posting	Sheet no./ ICR no.	Product / Service	Quantity	Sales Tax ID	Price per Unit (EUR)	Grand Total (EUR)
01.04.2024	091	DHL PAKET (GK) bis 1 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 10 KG	XX	C1	X,XX	XX,XX
		Service Nachnahme	XX	C1	X,XX	XX,XX
		Maut- und CO2-Zuschlag	XX	C1	X,XX	XX,XX
		Rücksendeentgelt Paket national	1	C1	X,XX	X,XX
		Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	X,XX	XX,XX
		Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	X,XX	XX,XX
02.04.2024	092	DHL PAKET (GK) bis 10 KG	XX	C1	X,XX	XX,XX
		DHL PAKET (GK) bis 20 KG	XX	C1	X,XX	XX,XX
		Sperrgut	XX	C1	X,XX	XX,XX
		Maut- und CO2-Zuschlag	XX	C1	X,XX	XX,XX
		Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	X,XX	XX,XX
		Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	X,XX	XX,XX
03.04.2024	093	DHL PAKET (GK) bis 15 KG	XX	C1	X,XX	XX,XX
		Maut- und CO2-Zuschlag	XX	C1	X,XX	XX,XX
		Service Transportversicherung A	XX	C0	X,XX	XX,XX
		Rücksendeentgelt Paket national	1	C1	X,XX	X,XX
		Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	X,XX	XX,XX
15.04.2024	000	DHL PAKET (GK) bis 31,5 KG	XX	C1	X,XX	XX,XX
		Maut- und CO2-Zuschlag	XX	C1	X,XX	XX,XX
		Energiezuschlag DHL Paket (GK) X,XX%	XX	C1	X,XX	XX,XX

# Invoice

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Invoice number: **1032728304**  
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Customer number: **5007004000**

	Quantity of shipments	XX		
	Quantity of services	XX		

**Total (current period):** XXX,XX

## Identified deviations from shipment details

We verified your shipments in our parcel center and found deviations between the announced details from EDI data and our own production data (e.g., quantity, weight, selected service), see below.

Date of posting	Shipment number	Identified fact	Announced data	Identified data
15.04.2024	00340434128621409030	Shipment 00340434128621409030 not being denoted Billing number: 50070040000101		X,XX
		Sperrgut not being denoted Billing number: 50070040000101		X,XX

## Returns

The following shipments could not have been successfully delivered. Therefore we have returned them to the original sender.

Shipment number	Date of return	Reason for return
00340434265255822474	01.04.2024	Unknown recipient
00340434265255822475	03.04.2024	Item refused
00340434265255822476	16.04.2024	Exceeded storage period (Retail outlet/Paketshop)

Quantity of shipments	3
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## Shipments not handed in

The following shipments, announced by EDI data, were cancelled in your backlog and will not be charged, as the corresponding shipments were not handed in to our parcel center.

Date of posting	Sheet no./ICR no.	Shipment details	Recipient
16.04.2024	094	Shipment 00340434128621409031 DHL PAKET (GK) bis 1 kg Weight in kg: 0.95 <Your reference> Billing number: 50070040000101	Max Mustermann Stornogasse 2 56043 Musterstadt Deutschland
17.04.2024	095	Shipment 00340434128621409032 DHL PAKET (GK) bis 2 kg Weight in kg: 1.66 <Your reference> Billing number: 50070040000101	Ute Musterfrau Vergissmeinnichtweg 16 52156 Musterhausen Deutschland

## Do you have any questions regarding your invoice?

You can find answers to questions all about settlement at DHL Paket as well as detailed sample invoices at [www.dhl.de/abrechnung](http://www.dhl.de/abrechnung)

Change requests regarding your invoicing or your master data you can address directly to your Sales Manager at DHL.

The settlement office supporting you will be happy to answer any further queries you may have - simply call or write to the contact address specified on page 1.

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## Explanations

Sheet no./ICR no.:

If you transmit your orders to Deutsche Post DHL electronically via EDI, the number(s) listed above is/are not the "sheet number" of the relevant order but the "ICR number".

Toll and CO2 surcharge:

Surcharge separat from the base price due to state levies with direct relation to our transport service, in particular the use of federal highways with heavy commercial vehicles in Germany such as additional costs resulting from state CO2 pricing.

Energy surcharge:

Percentage surcharge additional to the parcel price according to current energy price development. For all information concerning amount, calculation and effect of the surcharge, please visit [dhl.de/energysurcharge](https://www.dhl.de/energysurcharge)

Sales Tax ID:

C1 = Full tax rate (19%)

C0 = Tax-free