

Invoice

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Deutsche Post AG, Charles-de-Gaulle-Str. 20, 53113 Bonn

Musterfirma GmbH
Musterstraße 1
12345 Musterstadt

For payment or questions please quote:

Invoice number: **1590677620**
Invoice date: **30.06.2026**
Performance period: **05.2026 to 06.2026**
Customer number: **5007004000**
Sales tax ID: **DE123456789**

We would like to thank you for your parcel shipment orders and are now invoicing you for these services as follows.
The invoicing is based on the order details which you transmitted to Deutsche Post DHL electronically via EDI or via posting list and the shipment details as identified by Deutsche Post DHL.

Used shipping product: DHL PAKET International
Billing number: 5007004000 53 02
Customer: Mutterfirma GmbH & Co. OHG, Mustergasse 1, 18765 Musterhausen
Poster: Tochterfirma, Filiale Süd, Am Wendehammer 4, 19875 Partnerstadt
Your reference: DHL shipments international
Settled sheet or ICR number/s: 000, 524-534
Posting period: 28.05.2026 bis 30.06.2026

Invoice amount (excluding sales tax)			XXX,XX EUR
Sales tax (C1)	19% of	XXX,XX EUR	XX,XX EUR
Sales tax (C0)	0% of	XX,XX EUR	0,00 EUR
Sales tax (CD)	0% of	XX,XX EUR	0,00 EUR
Invoice amount (including sales tax)			XXX.XX EUR

Please pay the invoice amount into the account below with reference to invoice number 1590677620.

Due date: Receipt of payment by <Date>

You can find more detailed information in the OVERVIEW below.

Kind regards,
Deutsche Post AG

Please note the following points:

If you do not agree with the charge on the invoice, please send your objection to the address of your settlement office specified below within 30 days of receipt of the invoice. If no objection is made during this period, the invoice shall be deemed to be accepted. We are unable to consider any objections we receive at a later date.

The invoice may include orders from the previous settlement period that have not yet been charged. In that case they are shown separately in the OVERVIEW.

Street address:
Charles-de-Gaulle-Str. 20
53113 Bonn

Settlement office:
Deutsche Post AG
Mitte
Abrechnungsbereich
Charles-de-Gaulle-Str. 20
53113 Bonn

Phone +49 228 28 609 811
E-Mail:
abrechnung.paket@dhl.com

www.deutschepost.de

Account details:
Deutsche Post AG
Postbank Stuttgart
IBAN:
DE64600100700379090700
BIC: PBNKDEFFXXX

Board of Management:
Dr. Tobias Meyer, Chairman
Oscar de Bok
Pablo Ciano
Nikola Hagleitner
Melanie Kreis
Dr. Thomas Ogilvie
John Pearson
Hendrik Venter

Chairman of the Supervisory
Board:
Dr. Katrin Suder

Registered office Bonn
Register court Bonn
HRB 6792
VAT ID no.: DE169838187
Tax no.: 5205/5777/1510

Invoice

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Customer number: 5007004000

SUMMARY

Posting period	Sheet no./ ICR no.	Product / Service	Destination country	Zone	Sales Tax ID	Price per Unit (EUR)	Grand Total (EUR)
28.05.2026	524	DHL PAKET INTERNATIONAL (GK) Premium	Albanien	X	C1	XX	XX,XX
...	...	DHL PAKET INTERNATIONAL (GK) Premium	Belgien	X	C1	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Dänemark	X	C1	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Frankreich	X	C1	XX	XX,XX
03.05.2026	000	DHL PAKET INTERNATIONAL (GK) Premium	Italien	X	C1	XX	XX,XX
...	...	DHL PAKET INTERNATIONAL (GK) Premium	Luxemburg	X	C1	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Niederlande	X	C1	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Rumänien	X	C1	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Schweiz	X	CD	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Slowakei	...	...	...	...
		DHL PAKET INTERNATIONAL (GK) Premium	Tschechische Re		C1	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Ungarn		C1	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Zypern		C1	XX	XX,XX
		DHL PAKET INTERNATIONAL (GK) Premium	Österreich		C1	XX	XX,XX
		Service cash on delivery int.	Albanien		C1	XX	XX,XX
		Serv. DHL PAKET int. transport insur. A	Albanien		C0	XX	XX,XX
		Service cash on delivery int.	Italien		C1	XX	XX,XX
		Serv. DHL PAKET int. transport insur. A	Italien		C0	XX	XX,XX
		Serv. DHL PAKET int. transport insur. B	Ungarn		C0	XX	XX,XX
		...	...	...	...	...	...
		Service GoGreen Europa	Albanien		C1	XX	XX,XX
		Service GoGreen Europa	Belgien		C1	XX	XX,XX
		Service GoGreen Europa	Dänemark		C1	XX	XX,XX
		...	...	...	...	...	...
		Quantity of shipments				XX	X.XXX,XX
		Quantity of services				XX	XXX,XX
		Total				XX	XXX,XX
		From that: Announced shipments				XX	XXX,XX
		From that: Identified deviations				X	XX,XX
		Shipments not handed in				X	0,00

Invoice amount (excluding sales tax): X.XXX,XX

OVERVIEW

Orders from previous periods:

Date of posting	Sheet no./ ICR no.	Shipment details	Recipient	Zone	Sales Tax ID	Price per Unit (EUR)
28.05.2026	524	Shipment number 00304365567478487748784908 DHL PAKET International (GK) Premium Weight in KG: 6,66 Serv. DHL PAKET int. transport insur. A Service GoGreen <Reference>	<First name and Name> <Streetname und Street No.> <Postal Code and City> <Country>	X	C1 C0 C1	XX,XX X,XX X,XX
		Shipment number 00304365567478487748784908 DHL PAKET International (GK) Premium Weight in KG: 7,77 Serv. DHL PAKET int. transport insur. B Service GoGreen <Reference>	<<First name and Name> <Streetname und Street No.> <Postal Code and City> <Country>	X	C1 C0 C1	XX,XX X,XX X,XX

		Quantity of shipments	XX			
		Quantity of services	XX			

Total (previous periods): XXX,XX

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Orders from the current period:

Date of posting	Sheet no./ ICR no.	Shipment details	Recipient	Zone	Sales Tax ID	Price per Unit (EUR)
01.06.2026	525	Shipment number 00304365567478487748784908 DHL PAKET International (GK) Premium Weight in KG: 3,50 Serv. DHL PAKET int. transport insur. A Service GoGreen <Reference>	<First name and Name> <Streetname und Street No.> <Postal Code and City> <Country>	X	C1 C0 C1	XX,XX X,XX X,XX
02.06.2026	526	Shipment number 00304365567478487748784909 DHL PAKET International (GK) Premium Weight in KG: 2,00 Service cash on delivery int. A Service GoGreen <Reference>	<First name and Name> <Streetname und Street No.> <Postal Code and City> <Country>	X	C1 C1 C1	XX,XX X,XX X,XX
03.06.2026	000	Shipment number 00304365567478487748784910 DHL PAKET International (GK) Weight in KG: 31,50 Service GoGreen		X	C1 C1	XX,XX X,XX
...	...	...	...	...	...	...
30.06.2026	534	Shipment number 00304365567478487748784924 DHL PAKET International (GK) Weight in KG: 2,00 Service GoGreen <Reference>	<First name and Name> <Streetname und Street No.> <Postal Code and City> <Country>	X	C1 C1	X,XX X,XX
		Quantity of shipments	XX			
		Quantity of services	XX			

Total (current period): XXX,XX

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Identified deviations from shipment details

We verified your shipments in our parcel center and found deviations between the announced details from EDI data and our own production data (e.g., quantity, weight, selected service), see below.

Date of posting	Shipment number	Identified fact	Announced value	Billed value
03.06.2026	00304365567478487748784910	Shipment not being denoted Billing number: 5007004000 53 02		XX,XX EUR

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Shipments not handed in

The following shipments, announced by EDI data, were cancelled in your backlog and will not be charged, as the corresponding shipments were not handed in to our parcel center.

Date of posting	Sheet no./ ICR no.	Shipment details	Recipient
01.06.2026	525	Sendung 00340434128621409031 DHL PAKET INTERNATIONAL (GK) Weight in kg: 5,95 <Reference> Abrechnungsnummer: 5007004000 53 02	<First name and Name> <Streetname und Street No.> <Postal Code and City> <Country>

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Notes

Please note the following information regarding your item conveyance orders, which you can also find in our country information and dispatch terms and conditions.

Date of posting	Shipment number	Identified fact	Announced value	Billed value
01.06.2026	00304365567478487748784908	Shipment 00304365567478487748784908 DHL PAKET International (GK) Premium Billing number: 5007004000 53 02 Destination country: <Country> Items with the service "Additional transport insurance. B" cannot be sent to this destination country. The calculation is therefore made using the service "Additional transport insurance. A".	Service DHL PAKET Int. Additional transport insurance. B	Service DHL PAKET Int. Additional transport insurance. A

Do you have any questions regarding your invoice?

You can find answers to questions all about settlement at DHL Paket as well as detailed sample invoices at www.dhl.de/abrechnung

Change requests regarding your invoicing or your master data you can adress directly to your Sales Manager at DHL.

The settlement office supporting you will be happy to answer any further queries you may have - simply call or write to the contact address specified on page 1.

Explanations

Sheet no./ICR no.:

If you transmit your orders to Deutsche Post DHL electronically via EDI, the number(s) listed above is/are not the "sheet number" of the relevant order but the "ICR number".

Destination country:

In the column "Destination country" you will find the respective country into which a parcel has been delivered.

Concerning returned parcels ("Retoure") the country is mentioned from which a parcel has been returned.

Sales Tax ID:

C1 = Full tax rate (19%)

C0 = Tax-free

CD = Tax-free

EXPLANATIONS

- 1 Summary of all products and services relevant to settlement.
- 2 Orders from previous billing period: with deferred posting, the time of billing may fall in the next billing period.
- 3 Overview of all orders from the current period.
- 4 If shipments have not been announced in the EDI messages, but have been identified in our parcel sorting centers, and if no EDI message is transmitted regarding these shipments within 10 days, production-assisted billing of these shipments will be carried out with the **sheet number "000"**.
In the case of a contractually agreed scaled price, we will charge the price of the maximum weight scale for such shipments, in this case "31.5 kg".
- 5 Overview of shipments announced but not handed in. If more than 10 days have elapsed since the posting date specified in the EDI message for a shipment without the shipment being handed in, the shipment will be cancelled in our backlog and will not be invoiced. **Therefore, you do not have to provide us with separate notification of cancellation.**
- 6 The "Notes" block contains information, for example, on product types or country-service combinations that you have ordered but are not permitted.