



Invoice

DHL Paket GmbH, Straßchensweg 10, 53113 Bonn

Page 1 of 4

Musterfirma GmbH
Musterstraße 1
12345 Musterstadt

For payment or questions please quote:

Invoice number: **1032728304**
Invoice date: **30.06.2026**
Performance period: **05.2026 to 06.2026**
Customer number: **5007004000**
Sales tax ID: **DE123456789**

We would like to thank you for your parcel shipment orders and are now invoicing you for these services as follows.
The invoicing is based on the order details which you transmitted to Deutsche Post DHL electronically via EDI or via posting list and the shipment details as identified by Deutsche Post DHL.

Used shipping product: DHL PAKET
Billing number: 5007004000 01 01
Customer: Mutterfirma GmbH & Co. OHG, Mustergasse 1, 18765 Musterhausen
Poster: Tochterfirma, Filiale Süd, Am Wendehammer 4, 19875 Partnerstadt
Your reference: DHL Shipments national
Settled sheet or ICR number/s: 000, 088-090
Posting period: 29.05.2026 to 10.06.2026

Invoice amount (excluding sales tax)			XXX,XX EUR
Sales tax (C1)	19% of	XXX,XX EUR	XX,XX EUR
Sales tax (C0)	0% of	XX,XX EUR	0,00 EUR
Invoice amount (including sales tax)			XXX.XX EUR

Please pay the invoice amount into the account below with reference to invoice number 1032728304.

Due date: Receipt of payment by <Date>

You can find more detailed information in the OVERVIEW below.

Kind regards,
DHL Paket GmbH

Please note the following points:

If you do not agree with the charge on the invoice, please send your objection to the address of your settlement office specified below within 30 days of receipt of the invoice. If no objection is made during this period, the invoice shall be deemed to be accepted. We are unable to consider any objections we receive at a later date.

The invoice may include orders from the previous settlement period that have not yet been charged. In that case they are shown separately in the OVERVIEW.

Street address:
Straßchensweg 10
53113 Bonn

Settlement office:
Deutsche Post AG
Mitte
Abrechnungsbereich
Charles-de-Gaulle-Str. 20
53113 Bonn

Phone +49 228 28 609 811

E-Mail:
abrechnung.paket@dhl.com
www.dhl.de

Registered office: Bonn
Registry Court Bonn
HRB 19565
Sales Tax ID:
DE 813312787
Tax no.: 205/5777/4144

Bank details:
Postbank Köln
IBAN:
DE8837010050000235506
BIC: PBNKDEFFXXX

Management:
Dr. Leonhard Meyer
Dr. Benjamin Rasch
Dr. Christian Schawel

Deutsche Post AG
Registered office: Bonn
Registry Court: Bonn
HRB 6792

Board of Management:
Dr. Tobias Meyer, Vorsitzender
Oscar de Bok
Pablo Ciano
Nikola Hagleitner
Melanie Kreis
Dr. Thomas Ogilvie
John Pearson
Hendrik Venter

Chair of the
Supervisory Board:
Dr. Katrin Suder

Invoice

Page 2 of 4

Invoice number: 1032728304
Invoice date: 30.06.2026
Customer number: 5007004000

1

SUMMARY

Posting period	Sheet no./ ICR no.	Product / Service	Quantity	Sales Tax ID	Price per Unit (EUR)	Grand Total (EUR)
29.05.2026	088	DHL PAKET (GK) to 31,5 KG	1	C1	X.XX	XX.XX
		Service Cash on delivery	1	C1	X.XX	XX.XX
		Toll and CO2 Surcharge	1	C1	X.XX	XX.XX
		Energy surcharge DHL Paket (GK) X,XX%	1	C1	X.XX	XX.XX
01.06.2026	089	DHL PAKET (GK) to 3 KG	1	C1	X.XX	XX.XX
		Toll and CO2 Surcharge	1	C1	X.XX	XX.XX
		Energy surcharge DHL Paket (GK) X,XX%	1	C1	X.XX	XX.XX
02.06.2026	090	DHL PAKET (GK) to 2 KG	1	C1	X.XX	XX.XX
		DHL PAKET (GK) to 4 KG	1	C1	X.XX	XX.XX
		Service Desired time	1	C1	X.XX	XX.XX
		Toll and CO2 Surcharge	2	C1	X.XX	XX.XX
		Energy surcharge DHL Paket (GK) X,XX%	1	C1	X.XX	XX.XX
10.06.2026	000	DHL PAKET (GK) to 31,5 KG	1	C1	X.XX	XX.XX
		Toll and CO2 Surcharge	1	C1	X.XX	XX.XX
		Energy surcharge DHL Paket (GK) X,XX%	1	C1	X.XX	XX.XX
		Quantity of shipments	5			XXX.XX
		Quantity of services	5			XXX.XX
		Total				XXX.XX
		From that: Announced shipments	4			XXX.XX
		From that: Identified deviations	1			XX.XX
		Shipments not handed in	2			0,00

Invoice amount (excluding sales tax): XXX.XX

OVERVIEW

Orders from previous periods:

Date of posting	Sheet no./ ICR no.	Shipment details	Recipient	Sales Tax ID	Price per Unit (EUR)
29.05.2026	088	Shipment number 987654321 DHL PAKET (GK) to 31,5 KG Service Cash on delivery Toll and CO2 Surcharge Energy surcharge DHL Paket (GK) X,XX%	Heinz Mustermann Mustergasse 1 53113 Bonn Deutschland	C1 C1 C1 C1	X.XX X.XX X.XX X.XX
		Quantity of shipments	1		
		Quantity of services	1		

Total (previous periods): XXX.XX

Orders from the current period:

Date of posting	Sheet no./ ICR no.	Product / Service	Recipient	Sales Tax ID	Price per Unit (EUR)
01.06.2026	089	Shipment number 987654321 DHL PAKET (GK) to 31,5 KG Weight in kg: 3.33 <Reference> Toll and CO2 Surcharge Energy surcharge DHL Paket (GK) X,XX%	Corinna Musterfrau Musterstraße 13 47051 Duisburg Deutschland	C1 C1 C1 C1	X.XX X.XX X.XX X.XX
02.06.2026	090	Shipment number 987654323 DHL PAKET (GK) to 4 KG Weight in kg: 3.33 <Reference> Service Desired time Toll and CO2 Surcharge Energy surcharge DHL Paket (GK) X,XX%	Claudia Musterfrau Musterstraße 4 53797 Lohmar Deutschland	C1 C1 C1 C1	X.XX X.XX X.XX X.XX
		Shipment number 987654325 DHL PAKET (GK) to 2 KG Weight in kg: 1.80 <Reference> Toll and CO2 Surcharge Energy surcharge DHL Paket (GK) X,XX%	Petra Musterfrau Mustergasse 1 52076 Aachen Deutschland	C1 C1 C1	X.XX X.XX X.XX

Invoice

Page 3 of 4

Invoice number: 1032728304
Invoice date: 30.06.2026
Customer number: 5007004000

10.06.2026	000	Shipment number 987654328 DHL PAKET (GK) to 31,5 KG Toll and CO2 Surcharge Energy surcharge DHL Paket (GK) X,XX%		C1	X.XX
				C1	X.XX
				C1	X.XX
		Quantity of shipments	4		
		Quantity of services	4		

Total (current period):

XXX.XX

2

Identified deviations from shipment details

We verified your shipments in our parcel center and found deviations between the announced details from EDI data and our own production data (e.g., quantity, weight, selected service), see below.

Date of posting	Shipment number	Identified fact	Announced value	Billed value
10.06.2026	987654321	Shipment not being denoted Billing number: 50070040000101		X.XX

3

Shipments not handed in

The following shipments, announced by EDI data, were cancelled in your backlog and will not be charged, as the corresponding shipments were not handed in to our parcel center.

Date of posting	Sheet no./ ICR no.	Shipment details	Recipient
16.06.2026	091	Shipment 00340434128621409031 DHL PAKET (GK) Weight in kg: 0.95 Shipments to Musterstadt Billing number: 50070040000101	Max Mustermann Stornogasse 2 56043 Musterstadt Deutschland
17.06.2026	092	Shipment 00340434128621409032 DHL PAKET (GK) Weight in kg: 1.66 Shipments to Musterhausen Billing number: 50070040000101	Ute Musterfrau Vergissmeinnichtweg 16 52156 Musterhausen Deutschland

Do you have any questions regarding your invoice?

You can find answers to questions all about settlement at DHL Paket as well as detailed sample invoices at www.dhl.de/abrechnung

Change requests regarding your invoicing or your master data you can adress directly to your Sales Manager at DHL.

The settlement office supporting you will be happy to answer any further queries you may have - simply call or write to the contact address specified on page 1.

Invoice

Page 4 of 4

Invoice number:	1032728304
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Explanations

Sheet no./ICR no.:

If you transmit your orders to Deutsche Post DHL electronically via EDI, the number(s) listed above is/are not the "sheet number" of the relevant order but the "ICR number".

Toll and CO2 surcharge:

Surcharge separat from the base price due to state levies with direct relation to our transport service, in particular the use of federal highways with heavy commercial vehicles in Germany such as additional costs resulting from state CO2 pricing.

Energy surcharge:

Percentage surcharge additional to the parcel price according to current energy price development. For all information concerning amount, calculation and effect of the surcharge, please visit [dhl.de/energysurcharge](https://www.dhl.de/energysurcharge)

Sales Tax ID:

C1 = Full tax rate (19%)

C0 = Tax-free

EXPLANATIONS

For **invoicing with a list of the individual shipments**, we list each shipment individually in the invoice OVERVIEW, including information on the shipment recipient. The prerequisite for this is that the recipient was specified in the EDI message.

- 1 Summary of all products and services relevant to settlement.
- 2 If shipments have not been announced in the EDI messages, but have been identified in our parcel sorting centers, and if no EDI message is transmitted regarding these shipments within 10 days, production-assisted billing of these shipments will be carried out with the sheet number "000". All shipments listed in the "Identified deviations" section are also listed above in the "Orders from the previous period" or "Orders from the current period" blocks.
In the case of a contractually agreed scaled price, we will charge the price of the maximum weight scale for such shipments, in this case "31.5 kg".
For invoicing with a list of the individual shipments, recipient details cannot be reported for shipments that have not been announced in the EDI messages.
- 3 Overview of shipments announced but not handed in. If more than 10 days have elapsed since the posting date specified in the EDI message for a shipment without the shipment being handed in, the shipment will be cancelled in our backlog and will not be invoiced. **Therefore, you do not have to provide us with separate notification of cancellation.**