

**Deutsche Post AG**  
**Mail Department**

Deutsche Post AG Postfach 1234 56566 Neuwied

Musterfirma GmbH & Co. OHG  
 Am Wiesenhof 4  
 12345 Musterstadt

**Invoice**

**Page 1 of 4**

For payment or questions please quote:

Invoice number: **1032728326**  
 Invoice date: **30.04.2024**  
 Performance period: **04.2024**  
 Customer number: **5007004000**

We would like to thank you for your parcel shipment orders and invoice you for our services. The invoicing is based on the order details which you transmitted to Deutsche Post DHL electronically via EDI or via posting list and on the shipment details as identified by Deutsche Post DHL.

**Used shipping product:** DHL EUROPAKET  
**Billing number:** 5007004000 54 01  
**Customer:** Mutterfirma GmbH & Co. OHG, Mustergasse 1, 18765 Musterhausen  
**Poster:** Tochterfirma, Filiale Süd, Am Wendehammer 4, 19875 Partnerstadt  
**Your reference:** Europaket shipments DHL  
**Settled sheet or ICR-number/s:** 000, 623-634  
**Posting period:** 29.03.2024 to 30.04.2024

<b>Invoice amount (excluding Sales tax)</b>			XXX,XX EUR
<b>Sales tax (C1)</b>	19 % of	XXX,XX EUR	XXX,XX EUR
<b>Sales tax (C0)</b>	0 % of	XX,XX EUR	0,00 EUR
<b>Sales tax (CD)</b>	0 % of	XX,XX EUR	0,00 EUR
<b>Invoice amount (including Sales tax)</b>			<b>XXX,XX EUR</b>

Please pay the invoice amount into the account below with reference to invoice number 1032728326.

**Due date: payable immediately**

You can find more detailed information in the OVERVIEW below.

Kind regards,  
 Deutsche Post AG

**Please note the following points:**

If you do not agree with the charge on the invoice, please send your objection to the address of your settlement office specified below within 30 days of receipt of the invoice. If no objection is made during this period, the invoice shall be deemed to be accepted. We are unable to consider any objections that we receive at a later date.

The invoice may include orders from the previous settlement period that have not yet been charged. In that case they are shown separately in the OVERVIEW.

Street Address:  
 Musterstraße 1  
 87654 Musterstadt

Settlement Office:  
 Deutsche Post AG  
 Niederlassung Brief Musterstadt  
 Abrechnungsstelle  
 Musterstraße 1  
 87654 Musterstadt

Telefon + 49 221 46708899-0  
 Telefax + 49 221 46708899-9  
 E-Mail:  
 Abrechnung.Musterstadt@deutschepost.de  
 www.deutschepost.de

Account details:  
 Deutsche Post AG  
 Postbank Stuttgart  
 IBAN:  
 DE64600100700379090700  
 BIC: PBNKDEFFXXX

Board of Management:  
 Dr. Tobias Meyer, Vorsitzender  
 Oscar de Bok  
 Pablo Ciano  
 Nikola Hagleitner  
 Melanie Kreis  
 Dr. Thomas Ogilvie  
 John Pearson  
 Tim Scharwath

Chairman of the Supervisory Board:  
 Dr. Nikolaus von Bomhard  
 Registered office Bonn  
 Register court Bonn  
 HRB 6792  
 VAT ID no.: DE169838187  
 Tax no.:5205/5777/1510

SUMMARY

Product / Service	Destination country	Zone	Sales tax ID	Quantity	Grand Total (EUR)
DHL EUROPAKET(GK)	Albanien	X	C1	XX	XX,XX
DHL EUROPAKET(GK)	Bulgarien	X	C1	XX	XX,XX
DHL EUROPAKET(GK)	Dänemark	X	C1	XX	XX,XX
DHL EUROPAKET(GK)	Frankreich Nord	X	C1	XX	XX,XX
DHL EUROPAKET(GK)	Italien	X	C1	XX	XX,XX
DHL EUROPAKET(GK)	Luxemburg	X	C1	XX	XX,XX
DHL EUROPAKET(GK)	Niederlande	X	C1	XX	XX,XX
DHL EUROPAKET(GK)	Rumänien	X	C1	XX	XX,XX
DHL EUROPAKET(GK)	Schweiz	X	CD	XX	XX,XX
...	...	...	...	...	...
Service GoGreen	Albanien		C1	XX	XX,XX
Service GoGreen	Bulgarien		C1	XX	XX,XX
Service GoGreen	Dänemark		C1	XX	XX,XX
Service GoGreen	Frankreich Nord		C1	XX	XX,XX
Service GoGreen	Italien		C1	XX	XX,XX
Service GoGreen	Luxemburg		C1	XX	XX,XX
Service GoGreen	Niederlande		C1	XX	XX,XX
Service GoGreen	Rumänien		C1	XX	XX,XX
Service GoGreen	Schweiz		C1	XX	XX,XX
...	...	...	...	...	...
<b>Quantity of shipments</b>				<b>XX</b>	<b>XXX,XX</b>
<b>Quantity of services</b>				<b>XX</b>	<b>XXX,XX</b>
Zuschlag Remote Area Int.	Albanien	G	C1	XX	XX,XX
Zuschlag Remote Area Int.	Bulgarien	G	C1	XX	XX,XX
Zuschlag Remote Area Int.	Dänemark	G	C1	XX	XX,XX
Zuschlag Remote Area Int.	Frankreich Nord	G	C1	XX	XX,XX
Zuschlag Remote Area Int.	Italien	A	C1	XX	XX,XX
Zuschlag Remote Area Int.	Luxemburg	G	C1	XX	XX,XX
Zuschlag Remote Area Int.	Niederlande	G	C1	XX	XX,XX
Zuschlag Remote Area Int.	Rumänien	G	C1	XX	XX,XX
Zuschlag Remote Area Int.	Schweiz	G	C1	XX	XX,XX
...	...	...	...	...	...
<b>Total</b>				<b>XX</b>	<b>XXX,XX</b>
From that: Announced shipments				XX	XXX,XX
From that: Identified deviations				X	XX,XX
Shipments not handed in				X	0,00

Invoice amount (excl. Sales tax): XXX,XX

OVERVIEW

Orders from previous periods:

Date of posting	Sheet no./ ICR no.	Product / Service	Destination country	Zone	Sales Tax ID	Quantity	Weight in kg	Price per Unit (EUR)	Grand Total (EUR)
29.03.2024	623	DHL EUROPAKET (GK)	Slowakei	4	C1	1	18,00	X,XX	X,XX
		Zuschlag Remote Area Int.	Slowakei	G	C1	1	18,00	X,XX	X,XX
30.03.2024	624	DHL EUROPAKET (GK)	Belgien	1	C1	2	3,80	X,XX	X,XX

		Quantity of shipments				3			
		Quantity of services				1			

Total (previous periods): XXX,XX

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Orders from the current period:

Date of posting	Sheet no./ ICR no.	Product / Service	Destination country	Zone	Sales Tax ID	Quantity	Weight in kg	Price per Unit (EUR)	Grand Total (EUR)
01.04.2024	625	DHL EUROPAKET (GK)	Slowakei	4	C1	1	12,30	X,XX	X,XX
		Zuschlag Remote Area Int.	Slowakei	G	C1	1	12,34	X,XX	X,XX
02.04.2024	000	DHL EUROPAKET(GK)	Albanien	2	C1	1	31,50	X,XX	X,XX
03.04.2024	000	DHL EUROPAKET(GK)	Italien	1	C1	1	31,50	X,XX	X,XX
04.04.2024	626	DHL EUROPAKET(GK)	Frankreich Nord	1	C1	1	17,22	X,XX	X,XX
		DHL EUROPAKET(GK)	Niederlande	1	C1	1	6,69	X,XX	X,XX
		Service DHL EUROPAKET Transportvers. B			C0	1		X,XX	X,XX
		DHL EUROPAKET(GK)	Österreich	1	C1	1	13,70	X,XX	X,XX
		DHL EUROPAKET(GK)	Slowakei	4	C1	1	8,88	X,XX	X,XX
		DHL EUROPAKET(GK)	Ungarn	4	C1	2	21,50	X,XX	X,XX
	627	DHL EUROPAKET(GK)	Italien	2	C1	1	31,50	X,XX	X,XX
		DHL EUROPAKET(GK)	Luxemburg	1	C1	1	5,59	X,XX	X,XX
		DHL EUROPAKET(GK)	Schweiz	1	CD	1	13,90	X,XX	X,XX
		DHL EUROPAKET(GK)	Bulgarien	4	C1	1	4,54	X,XX	X,XX
	628	DHL EUROPAKET(GK)	Italien	2	C1	1	3,33	X,XX	X,XX
		...	...	...	...	...	...	X,XX	X,XX
...	...	DHL EUROPAKET(GK)	Tschechische Re	4	C1	3	1,00	...	...
30.04.2024	634	DHL EUROPAKET (GK)	Slowakei	4	C1	1	12,30	X,XX	X,XX
		Quantity of shipments				XX			
		Quantity of services				XX			

**Total (current period):** XXX,XX

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Identified deviations from shipment details

We verified your shipments in our parcel center and found deviations between the announced details from EDI-data and our own production data (e.g., quantity, weight, selected service), see below.

Date of posting	Shipment no.	Identified fact	Announced data	Identified data
02.10.2024	00340434128621409030	Shipment not being denoted Billing number: 50070040005401		XX,XX
03.10.2024	00340434128621409031	Shipment not being denoted Billing number: 50070040005401		XX,XX

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Shipments not handed in

The following shipments, announced by EDI-data, were cancelled in your backlog and will not be charged, as the corresponding shipments were not handed in to our parcel center.

Date of posting	Sheet no./ ICR no.	Shipment details	Recipient
16.04.2024	630	Shipment 00340434128621409031 DHL EUROPAKET (GK) Weight in kg: 8,95 <Your Reference>  Billing number: 50070040005401	<First name and Name> <Street and House number> <Postal Code and City> <Country>
17.04.2024	631	Shipment 00340434128621409032 DHL EUROPAKET (GK) Weight in kg: 11,66 <Your Reference>  Billing number: 50070040005401	<First name and Name> <Street and House number> <Postal Code and City> <Country>

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**Notes**

Please note the following information regarding your item conveyance orders, which you can also find in our country information and dispatch terms and conditions.

Date of posting	Shipment no.	Identified fact	Announced value	Billed value
04.04.2024	00340434128621409029	Sendung 00340434128621409029 DHL EUROPAKET (GK) Service DHL EUROPAKET Transportvers. B  Billing number: 5007004000 53 01  Destination country: Niederlande  Items with the service 'Transportversicherung B' cannot be sent to this destination country. The calculation is therefore made using the service 'Transportversicherung A'.	DHL EUROPAKET (GK)  Service DHL EUROPAKET Transportvers. B	DHL EUROPAKET (GK)  Service DHL EUROPAKET Transportvers. A

**Do you have any questions regarding your invoice?**

You can find answers to questions all about settlement at DHL Paket as well as detailed sample invoices at [www.dhl.de/abrechnung](http://www.dhl.de/abrechnung).

The settlement office supporting you will be happy to answer any further queries you may have – simply call or write to the contact address specified on page 1.

**Explanations**

Sheet no./ ICR no.:

If you transmit your orders to Deutsche Post DHL electronically via EDI, the number(s) listed above is/are not the "sheet number" of the relevant order but the "ICR number".

Destination country:

In the column "Destination country" you will find the respective country into which a parcel has been delivered. Concerning returned parcels ("Retoure") the country is mentioned from which a parcel has been returned.

Tax-ID:

C1 = Full VAT (19%)

C0 = Tax exempt postal service

Zuschlag Remote Area Int. = Surcharge remote area int.

To us, remote areas are, for example, places in remote valleys or destinations that can only be reached by ferry or air.

G = Ground

S = Sea

A = Air

## EXPLANATIONS

- 1 Summary of all products and services relevant to settlement.
- 2 Orders from previous billing period: with deferred posting, the time of billing may fall in the next billing period.
- 3 Overview of all orders from the current period.
- 4 If shipments have not been announced in the EDI messages, but have been identified in our parcel sorting centers, and if no EDI message is transmitted regarding these shipments within 10 days, production-assisted billing of these shipments will be carried out with the sheet number "000". These shipments are listed individually under "Identified deviations". In the case of a contractually agreed scaled price, we will charge the price of the maximum weight scale for such shipments, in this case "31.5 kg".
- 5 Overview of shipments announced but not handed in. If more than 10 days have elapsed since the posting date specified in the EDI message for a shipment without the shipment being handed in, the shipment will be cancelled in our backlog and will not be invoiced.  
**Therefore, you do not have to provide us with separate notification of cancellation.**
- 6 With "Notes", information are given about shipment orders which are not allowed, for example certain services for certain destination countries.