

Invoice

Deutsche Post AG Postfach 1234 98765 Musterstadt

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Musterfirma GmbH
Musterstraße 1
12345 Musterstadt

For payment or questions please quote:

Invoice number: **1032728304**
Invoice date: **30.06.2026**
Performance period: **05.2026 to 06.2026**
Customer number: **5007004000**
Sales tax ID: **DE123456789**

We would like to thank you for your parcel shipment orders and are now invoicing you for these services as follows.
The invoicing is based on the order details which you transmitted to Deutsche Post DHL electronically via EDI or via posting list and the shipment details as identified by Deutsche Post DHL.

Used shipping product: DHL PAKET International
Billing number: 5007004000 53 03
Customer: Tochterfirma GmbH & Co. OHG, Mustergasse 1, 18765 Musterhausen
Poster: Tochterfirma, Filiale Süd, Am Wendehammer 4, 19875 Norderstedt
Your reference: DHL international shipments
Settled sheet or ICR number/s: 000, 223-234
Posting period 29.05.2026 to 30.06.2026

Invoice amount (excluding sales tax)			XXX,XX EUR
Sales tax (C1)	19% of	XXX,XX EUR	XXX,XX EUR
Sales tax (C0)	0% of	XX,XX EUR	0,00 EUR
Sales tax (CD)	0% of	XX,XX EUR	0,00 EUR
Invoice amount (including sales tax)			XXX,XX EUR

Please pay the invoice amount into the account below with reference to invoice number 1032728304.

Due date: Receipt of payment by <Date>

You can find more detailed information in the OVERVIEW below.

Kind regards,
Deutsche Post AG

Please note the following points:

If you do not agree with the charge on the invoice, please send your objection to the address of your settlement office specified below within 30 days of receipt of the invoice. If no objection is made during this period, the invoice shall be deemed to be accepted. We are unable to consider any objections we receive at a later date.

The invoice may include orders from the previous settlement period that have not yet been charged. In that case they are shown separately in the OVERVIEW.

Street address:
Charles-de-Gaulle-Str. 20
53113 Bonn

Settlement office:
Deutsche Post AG
Mitte
Abrechnungsbereich
Charles-de-Gaulle-Str. 20

53113 Bonn
Phone +49 228 28 609 811
E-Mail:
abrechnung.paket@dhl.com

www.deutschepost.de

Account details:
Deutsche Post AG
Postbank Stuttgart
IBAN:
DE64600100700379090700
BIC: PBNKDEFFXXX

Board of Management:
Dr. Tobias Meyer, Chairman
Oscar de Bok
Pablo Ciano
Nikola Hagleitner
Melanie Kreis
Dr. Thomas Ogilvie
John Pearson
Hendrik Venter

Chairman of the Supervisory
Board:
Dr. Katrin Suder

Registered office Bonn
Register court Bonn
HRB 6792
VAT ID no.: DE169838187
Tax no.: 5205/5777/1510

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SUMMARY

Product / Service	Destination country	Zone	Sales tax ID	Quantity	Grand Total (EUR)
DHL PAKET Int. (GK) Premium	Andorra	2	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Frankreich	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Großbritannien	2	CD	XX	XX,XX
DHL PAKET Int. (GK)	Luxemburg	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Niederlande	1	C1	XX	XX,XX
DHL PAKET Int. (GK)	Österreich	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Polen	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Slowakei	1	C1	XX	XX,XX
DHL PAKET Int. (GK) Premium	Ungarn	2	C1	XX	XX,XX
Serv. DHL PAKET int. transport insur. A	Slowakei	1	C0	XX	XX,XX
Service Return receipt intern.	Polen	1	C1	XX	XX,XX
Quantity of shipments				XX	XXX,XX
Quantity of services				XX	XXX,XX
Toll and CO2 Surcharge				XX	XXX,XX
Surcharge Brexit-Handling				XX	XXX,XX
Total				XX	XXX,XX
From that: Announced shipments				XX	XXX,XX
From that: Identified deviations				X	XX,XX
Shipments not handed in				X	0,00

Invoice amount (excluding Sales Tax):

X.XXX,XX

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OVERVIEW

Orders from previous periods:

Date of posting	Sheet no. / ICR no.	Product / Service	Destination country	Zone	Sales Tax ID	Quantity	Weight in kg	Price per Unit (EUR)	Grand Total (EUR)
29.05.2026	223	DHL PAKET Int. (GK) Premium	Slowakei	1	C1	1	18,00	X,XX	X,XX
		Serv. DHL PAKET int. transport insur. A	Slowakei		C0	1	18,00	X,XX	X,XX
		Toll and CO2 Surcharge	Slowakei		C1	1		X,XX	X,XX
30.05.2026	224	DHL PAKET Int. (GK) Premium	Belgien	1	C1	2	3,80	X,XX	X,XX
		Toll and CO2 Surcharge	Belgien		C1	2		X,XX	X,XX
		Quantity of shipments				4			
		Quantity of services				1			

Total (previous periods):

XX,XX

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Orders from the current period:

Date of posting	Sheet no. / ICR no.	Product / Service	Destination country	Zone	Sales Tax ID	Quantity	Weight in kg	Price per Unit (EUR)	Grand Total (EUR)
01.06.2026	225	DHL PAKET Int. (GK) Premium	Polen	1	C1	1	12,30	X,XX	X,XX
		Toll and CO2 Surcharge	Polen		C1	2		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Andorra	2	CD	1	12,34	X,XX	X,XX
		Toll and CO2 Surcharge	Andorra		CD	2		X,XX	X,XX
02.06.2026	000	DHL PAKET Int. (GK) Premium	Frankreich	1	C1	1	31,50	X,XX	X,XX
		Toll and CO2 Surcharge	Frankreich		C1	2		X,XX	X,XX
03.06.2026	000	DHL PAKET Int. (GK) Premium	Niederlande	1	C1	1	31,50	X,XX	X,XX
		Toll and CO2 Surcharge	Niederlande		C1	2		X,XX	X,XX
04.06.2026	226	DHL PAKET Int. (GK)	Österreich	1	C1	1	17,22	X,XX	X,XX
		Toll and CO2 Surcharge	Österreich		C1	1		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Ungarn	2	C1	1	13,70	X,XX	X,XX
		Toll and CO2 Surcharge	Ungarn		C1	1		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Großbritannien	2	CD	1	8,88	X,XX	X,XX
		Toll and CO2 Surcharge	Großbritannien		CD	1		X,XX	X,XX
		Surcharge Brexit-Handling	Großbritannien		CD	1		X,XX	X,XX
		DHL PAKET Int. (GK)	Luxemburg	1	C1	2	21,00	X,XX	X,XX
		Toll and CO2 Surcharge	Luxemburg		C1	1		X,XX	X,XX

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	227	DHL PAKET Int. (GK) Premium	Polen	1	C1	1	31,50	X,XX	X,XX
		Service Return receipt intern.	Polen		C1	1		X,XX	X,XX
		Toll and CO2 Surcharge	Polen		C1	1		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Andorra	2	CD	1	5,59	X,XX	X,XX
		Toll and CO2 Surcharge	Andorra		CD	1		X,XX	X,XX
		DHL PAKET Int. (GK) Premium	Frankreich	1	C1	1	13,90	X,XX	X,XX
		Toll and CO2 Surcharge	Frankreich		C1	1		X,XX	X,XX
	228	DHL PAKET Int. (GK) Premium	Niederlande	1	C1	1	4,54	X,XX	X,XX
		Toll and CO2 Surcharge	Niederlande		C1	1		X,XX	X,XX
		DHL PAKET Int. (GK)	Österreich	1	C1	1	3,33	X,XX	X,XX
		Toll and CO2 Surcharge	Österreich		C1	1		X,XX	X,XX
...	...	...	...	...	...	...	...	...	...
30.06.2026	234	DHL PAKET Int. (GK) Premium	Italien	2	C1	3	1,00	X,XX	X,XX
		Toll and CO2 Surcharge	Italien		C1	1		X,XX	X,XX
		Quantity of shipments				21			
		Quantity of services				1			

Summe (aktueller Zeitraum): XXX,XX

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Identified deviations from shipments details

We verified your shipments in our parcel center and found deviations between the announced details from EDI-data and our own production data (e.g., quantity, weight, selected service), see below.

Date of posting	Shipment no.	Identified fact	Announced data	Identified data
02.06.2026	00340434128621409030	Shipment not being denoted Billing number: 5007004000 53 03		XX,XX EUR
03.06.2026	00340434128621409033	Shipment not being denoted Billing number: 5007004000 53 03		XX,XX EUR
		Quantity of shipments		XX
		Quantity of services		XX

Total (identified deviations): XX,XX

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Shipments not handed in

The following shipments, announced by EDI-data, were cancelled in your backlog and will not be charged, as the corresponding shipments were not handed in to our parcel center.

Date of posting	Sheet no./ ICR no.	Shipment details	Receipient
01.06.2026	225	Shipment 00340434128621409031 DHL PAKET International (GK) Weight in kg: 8,95 <Your Reference> Billing number: 5007004000 53 03	<First name and Name> <Street and House number> <Postal Code and City> <Country>
04.06.2026	226	Shipment 00340434128621409032 DHL PAKET International (GK) Weight in kg: 18,66 <Your Reference> Billing number: 5007004000 53 03	<First name and Name> <Street and House number> <Postal Code and City> <Country>
		Quantity of shipments	XX
		Quantity of services	XX

Total (shipments not handed in): 0,00

Notes

Please note the following information regarding your item conveyance orders, which you can also find in our country information and dispatch terms and conditions.

Date of posting	Shipment no.	Identified fact	Announced value	Billed value
07.06.2026	00340434128621409028	Shipment 0340434128621409028 DHL PAKET International (GK) Premium Service cash on delivery int. Billing number: 5007004000 53 03 Destination country: Island Items with the service "Service cash on delivery int." cannot be sent to this destination country. The service is not charged.	DHL PAKET International (GK) Premium Service cash on delivery int.	DHL PAKET International (GK) Premium

Do you have any questions regarding your invoice?

You can find answers to questions all about settlement at DHL Paket as well as detailed sample invoices at www.dhl.de/abrechnung

Change requests regarding your invoicing or your master data you can adress directly to your Sales Manager at DHL.

The settlement office supporting you will be happy to answer any further queries you may have - simply call or write to the contact address specified on page 1.

Explanations

Sheet no./ ICR no.:

If you transmit your orders to Deutsche Post DHL electronically via EDI, the number(s) listed above is/are not the "sheet number" of the relevant order but the "ICR number".

Toll and CO2 Surcharge:

Surcharge separat from the base price due to state levies with direct relation to our transport service, in particular the use of federal highways with heavy commercial vehicles in Germany such as additional costs resulting from state CO2 pricing.

Destination country:

In the column "Destination country" you will find the respective country into which a parcel has been delivered.

Concerning returned parcels ("Retoure") the country is mentioned from which a parcel has been returned.

Surcharge Brexit-Handling:

Required surcharge in case of the leave of the United Kingdom of the customs union for increased handling costs (e.g. at transportation and customs presentation)

Tax-ID:

C1 = Full VAT (19%)

C0 = Tax exempt postal service

EXPLANATIONS

- 1 Summary of all products and services relevant to settlement.
- 2 Orders from previous billing period: with deferred posting, the time of billing may fall in the next billing period.
- 3 Overview of all orders from the current period.
- 4 If shipments have not been announced in the EDI messages, but have been identified in our parcel sorting centers, and if no EDI message is transmitted regarding these shipments within 10 days, production-assisted billing of these shipments will be carried out with the sheet number "000". These shipments are listed individually under "Identified deviations". In the case of a contractually agreed scaled price, we will charge the price of the maximum weight scale for such shipments, in this case "31.5 kg".
- 5 Overview of shipments announced but not handed in. If more than 10 days have elapsed since the posting date specified in the EDI message for a shipment without the shipment being handed in, the shipment will be cancelled in our backlog and will not be invoiced. Therefore, you do not have to provide us with separate notification of cancellation.
- 6 With "Notes", information are given about shipment orders which are not allowed, for example certain services for certain destination countries.